

5338—F73/89—VI SAS—May 2014

SIXTH SEMESTER B.A. DEGREE EXAMINATION, 2014

Library and Information Science

**Paper 6.1—LIBRARY MANAGEMENT—II**

Time : Three Hours

Maximum : 80 Marks

Answer any five questions.

1. What is Library Management ? Explain the management activities of Periodical Section. (1 × 16 = 16 marks)
2. Describe the objectives and functions of Human Resource Planning and Management in Libraries. (1 × 16 = 16 marks)
3. Discuss the functions and activities of circulation section. (1 × 16 = 16 marks)
4. Define "Job Analysis" and explain the objectives of Job Analysis in Libraries. (1 × 16 = 16 marks)
5. State and explain the different Book Circulation Methods. (1 × 16 = 16 marks)
6. Write a detailed note on "Library Budget" and explain its importance. (1 × 16 = 16 marks)
7. State and explain the different sources of Library Finance. (1 × 16 = 16 marks)
8. Discuss "Zero Budget" and "Line Budget" in detail. (1 × 16 = 16 marks)
9. What is "Library Committee" ? Explain its duties and responsibilities. (1 × 16 = 16 marks)
10. Write short notes on any two of the following :—
  - (a) Library Statistics.
  - (b) Job description.
  - (c) Brocone charging system.
  - (d) Annual Report.

(2 × 8 = 16 marks)